

KOOTENAI SENIOR CITIZENS, INC.
Board Meeting
March 13, 2025

A regular meeting of the Kootenai Senior Citizens, Inc. board was called to order at 1:00 p.m. on March 13, 2025 by President Ernie Anderson Present were: Denise Whedon.- Vice President, Nancy Trotter Higgins – Treasurer. Sandi Sullivan - Secretary, Mark W. Burns, Dave French, and MaryAnn Gromley . A quorum was established.

MINUTES: of the February 13, 2025 were distributed and reviewed. A motion was made by Nancy Higgins and seconded by MaryAnn Gromley to approve the minutes as presented. Passed Unanimously.

TREASURERS REPORT: was distributed. Expenditures and revenues were reviewed. Questions were answered. A motion was made by Mark Burns and seconded by MaryAnn Gromley to approve the report as presented by Higgins. Passed unanimously.

KITCHEN REPORT:

Darla asked Kat to explain the camera and phone situations. Front camera is only working when middle doors are open. Ernie will troubleshoot and follow up. Phones don't ring incoming calls unless staff makes an outgoing call first. Darla reported that the blinds in the dining room are getting brittle by the sun and breaking. Discussion followed regarding replacing all blinds, because they will start breaking. She also reported of the difficult usage and expense of the automated air fresheners in the restrooms. She will be buying inexpensive sprays instead until replacements can be installed. Mark will follow up. Darla spoke with plumber regarding a needed part for a urinal, she let Ernie know the plumber wanted to speak with him regarding flooding in basement. She called the dishwasher repairman. Parts were ordered, and she advised that hopefully it's just a bad sensor for cleaning. Repair is scheduled. Darla had questions regarding age limitations on games. Discussion followed

UNFINISHED BUSINESS

BUILDING REPAIRS:

ROOF- KSC Board received a contractor proposal on needed repairs. Town Pump Grant may be eligible funding. Nancy advised that the grant had been completed and submitted. Motion to approve contractor proposal was made by MaryAnn Gromley and seconded by Mark Burns. Passed Unanimous. Ernie will follow up with contractor paperwork.

LIGHTING – LED switch out and Hallway emergency.- Discussion regarding the storage of then new materials followed. Now they are 2 years old and there questions on how they were stored and would it affect a warranty. Ernie will follow up on rumors.

ELEVATOR PERMIT- Nancy and Ernie explained pros and cons of going back into the permit contract for maintenance with the elevator repair company. It was explained that they gave us a grace

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period and allowing us to extend that if we would like. Mark Burns made a Motion that the KSC join back into the said contract. Dave French seconded. Motion passed unanimous. Nancy will follow up with submitting paperwork.

FLOODING- Ernie let trustees know plumber Gary Chandler will order the parts to fix the boiler so it does not flood the basement/elevator. It could cost between \$6,000-\$8,000. MaryAnn asked if the contractor is licensed and bonded as required in our policy. Nancy said he was when hired years ago, but will inquire.

HEATING - The plumber will be fixing the heating in the dining room it has to do with the boiler.

BOILER- Ernie let trustees know that his boiler license needs to be renewed. David French made the motion to allow payment for Ernie's boiler license renewal. MaryAnn Gromley seconded. Passed unanimous.

PAINTING – Denise Whedon made the Motion to approve the color selection labeled “E” for painting and not to spend more than \$500 on paint/supplies. MaryAnn Gromley seconded. Passed unanimous.

GAMES AND CRAFTS: Denise reported that its going good. There was discussion on age requirements to participate. It was a consensus not to put limitations on any guest until or if it becomes a problem.

TOWN PUMP GRANT: This is due by March 31, 2025. MaryAnn Gromley made the motion to submit the grant. Denise Whedon seconded. Passed unanimous. Nancy added that she will be submit soon.

NEW BUSINESS

BLINDS: Nancy will research the costs of the current ones and new ones to bring back.

QUARTERLY MEETING: April 14th, 2025. There was discussion on providing a meal.

PHONES: Discussion in maintenance report regarding incoming calls. Ernie will reset them again.

ADJOURN: Dave made a Motion to adjourn the meeting at 3:17 and MaryAnn seconded. Passed unanimously. Next meeting April 10, 2025 at 1:00 pm